

**Dundee Township Public Library,
Special Board Meeting & Retreat**

Saturday May 22, 2010

**Emmett's Restaurant 3rd Floor Board Room
128 West Main Street
West Dundee, IL 60118**

President Lenore McDonald called the meeting to order at 8:35 a.m.

Secretary Bill Stephens called the roll. The following trustees were present: McDonald, Stephens, Marge Skold, Liz Gade, Sherry Dobson and Norm Raven. Joe Molinaro was absent. Director Roxane E Bennett was also present. Audience attendance included: Dan & Sharon Wiseman.

AUDIENCE PARTICIPATION

There was no audience participation.

DIRECTOR'S UPDATE

Director Bennett updated the board on what was happening with the North Suburban Library System (NSLS). Due to the delay in payments from the State, NSLS is being forced to stop services and lay off most of its staff as of May 28th. The most critical service provided by NSLS is interlibrary delivery of books and materials. Funds for delivery service are projected to run out in June. Member library directors have worked out a plan to share costs to keep delivery going for an interim period of three months. Dundee's share comes to \$7,266.00. NSLS is in the process of spinning off their Insurance Cooperative into an independent entity, so our Dental, Life, & LTD insurance will continue. Other impacts to the library include loss of networking opportunities and sharing of knowledge and information between libraries.

ACTION: APPROVE PAYMENT TO NSLS OF 3-MONTH DELIVERY COSTS.

Motion: Stephens moved to make payment in the amount of \$7,266.00 to fund inter-library loan delivery. Dobson stipulated that this amount would provide these services for 3 months and seconded the motion. Bennett confirmed that a committee of library directors will be looking for a long term solution to this situation during the three month interim period. The motion passed with 6 ayes, 0 nays and 1 absent.

BOARD RETREAT – Dan & Sharon Wiseman facilitating

The Wisemans led the board through a discussion aimed at beginning the process of updating the library's strategic plan. Trustees articulated their hopes for the library, development needs they see, and the implications of those needs for the library. This was followed by a discussion of community realities and priorities for the library to focus on. Themes that came through were: fiscal responsibility, communication with and involvement of the public, provision of equitable service, updating technology, partnering, and looking toward the future. Four areas of strategic focus were identified: Community Engagement, Plans & Policy, Funding & Fiscal Accountability, and Resources (Technology, Collection, Facility, and Staff). Wrap-up included a review of the respective roles and responsibilities of the Board and the Director as well as a discussion of the board's expectations of the Director in her first year on the job.

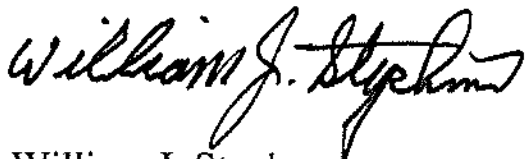
QUESTION AND ANSWER PERIOD

Before adjournment, Bennett informed the board it needs to make decisions regarding choice of health insurance plans for the coming year before the next regular board meeting on June 14th. After some discussion, it was agreed to have a special meeting on Wednesday June 2nd at 7:00 ~~a.m.~~^{p.m.} for the purpose of addressing two items:

- Staff health insurance policy and compensation.
- Engineering contract for building repairs.

ADJOURNMENT

Skold moved and Gade seconded the motion to adjourn the meeting, the motion passed on a unanimous voice vote. Meeting adjourned at 11:56 a.m.



William J. Stephens
Board Secretary