

**Fox River Valley Public Library District  
Board of Trustees Meeting  
November 11, 2013**

**Dundee Library Meeting Room  
500 Barrington Avenue  
East Dundee, IL 60118**

**Roll Call**

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Mark Biewald
	Secretary	Richard Corbett
	Trustee	Brian Lindholm
	Trustee	Norman Raven

Members absent: Trustee Denise Sommerlot

Others present: Director Roxane Bennett  
Nancy Kendzior, Jeanne Etling, Anne Nickerson,  
Kirsten Finneran, Carolyn Friedlund, Elizabeth Novak,  
Mary Lynne Doherty, Mary Provilonis, Erika Morris,  
Marcus Henthorn, Mike Tennis

The meeting was called to order by President Skold at 7:02 PM.

Following roll call, Treasurer Biewald moved and Vice President Lechuga seconded that the regular meeting of the FRVPLD be adjourned to a Truth in Taxation Hearing. Voice vote: 6 ayes, 0 nays. Motion carried.

The regular board meeting of the FRVPLD was reconvened at 7:10PM.

**Public Comment**

Bob Smith, 185 Sunset Drive, C'Ville, Friends of the Library, reported on the success of the recent book sale stating that a net profit of \$3700 was realized. There seemed to be no negative reaction from buyers regarding this year's increase in price; namely, \$2 for hardcover and \$1 for paperbacks.

Treasurer Biewald reported that he had attended the Dundee Township Town Hall meeting where a vote regarding the proposed move from the library premises was held. A vote of the Township Electors (i.e. registered voters in attendance) approved purchase of a new Town Hall and relocation of the Township offices. At this time, they have vacated the library facility and

moved to their new location. Treasurer Biewald informed the board that indications are the Township will be looking for some type of remuneration from the library for returning the former office space back to the library. Director Bennett has been following up on this matter and will report back to the board.

President Skold then introduced Erika Morris and Marcus Henthorn of Arthur J. Gallagher Risk Management Services, Inc who made a presentation showing the advantages of the "pooling" concept; whereby libraries would join together to form a self-insurance pool for property, casualty, worker's comp, and liability coverage. The pool would be protected from larger losses through reinsurance - the goal being to reduce the overall cost of insurance. Both Henthorn and Morris pointed out the benefits of such a program and informed the board that this presentation would be repeated to many of the state's libraries who had shown an interest in learning more about this concept. Board members were informed that many school districts, villages, and park districts in Illinois are already using this method successfully to control their insurance costs. Morris and Henthorn suggested that libraries would see similar benefits from joining in an insurance pool. A library-specific pool, Libraries of Illinois Risk Agency (LIRA), is proposed for formation by December 31. The proposed pool is the result of a study done by Gallagher at the Illinois Library Association's request. Based on the study, the savings for our library would be significant – even in the first year.

#### **Director's Report**

Director Bennett stated that the items in her report would be covered during the meeting.

#### **Consent Agenda**

- Exhibit A.1 Items to be included in Consent Agenda
  - A.1.a Minutes from October 14, 2013, Board of Trustees Meeting
  - A.1.b Accounts Payable & Payroll Deductions/Expense Checks for October, 2013, totaling \$276,347.42
  - A.1.c Revenue YTD
  - A.1.d Total Expenditures Summary YTD for District Combined
    - A.1.d.1 Expenditure Summary by Location Common
    - A.1.d.2 Expenditure Summary - Dundee Library
    - A.1.d.3 Expenditure Summary - Randall Oaks Branch
  - A.1.e Treasurer's Report for October, 2013

The Consent Agenda was read by President Skold.

Trustee Lindholm moved and Vice President Lechuga seconded that we approve the Consent Agenda as presented. Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Raven – aye, President Skold – aye. 6 ayes, 0 nays. Motion carried.

## **Old Business**

None

## **New Business**

### **Exhibit C.1 Ordinance 2013-09 Levying Taxes for Fiscal Year 2013-14**

It was moved by Treasurer Biewald and seconded by Vice President Lechuga that we adopt Ordinance 2013-09 Levying Taxes for Fiscal Year 2013-14.

Discussion: Director Bennett informed board members that the library attorney had reviewed and approved this document. She also reported that from information provided by the county assessor's office, around \$9 million dollars in new property is scheduled to be added to the tax rolls in the district this year.

Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Raven – aye, President Skold – aye. 6 ayes, 0 nays. Motion carried.

### **Exhibit C.2 Ordinance 2013-10 Board Meeting Dates**

It was moved by Trustee Raven and seconded by Treasurer Biewald that we adopt Ordinance 2013-10 Board Meeting Dates.

Discussion: President Skold inquired as to the possibility of beginning the monthly meetings at 6:30 PM rather than 7:00 PM in an effort to conclude such meetings closer to the library closing time. Members present acknowledged and approved this change to the Ordinance by a voice vote of 6 ayes, 0 nays. Trustee Raven's original motion was amended to include these proposed changes, seconded by Treasurer Biewald. Voice Vote: 6 ayes, 0 nays. Motion carried.

### **Exhibit C.3 Ordinance 2013-11 Library Closings**

It was moved by Vice President Lechuga, seconded by Treasurer Biewald that we approve Ordinance 2013-11 Library Closings.

Discussion: Trustee Lindholm asked what it might cost to keep the libraries open on Sundays. It was also pointed out that this Ordinance does not state if this schedule covers both the main library and the branch. It was felt that modification was needed to Ordinance 2013-11, and it was tabled until the December board meeting.

### **Exhibit C.4 Ordinance 2013-12 Prohibiting Firearms on Library Property (Conceal Carry)**

Secretary Corbett moved and Trustee Raven seconded that we adopt Ordinance 2013-12 Prohibiting Firearms on Library Property (Conceal Carry).

Discussion: Inquiry was made as to the proper posting of signage in our branch facility since it is physically located on Park District property. Director Bennett assured board members that approved signage would be posted on the door to the branch. Additional discussion was held concerning enforcement.

Roll Call Vote: Trustee Lindholm –aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Raven – aye, President Skold – aye. 6 ayes, 0 nays. Motion carried.

**Exhibit C.5 Resolution 2013-13 Authorizing Membership in Libraries of Illinois Risk Agency (LIRA)**

Treasurer Biewald moved and Vice President Lechuga seconded that we adopt Resolution 2013-13 Authorizing Membership in Libraries of Illinois Risk Agency (LIRA).

Trustee Lindholm inquired as to the length of time Gallagher has represented our library. Limited discussion was held regarding getting this program off the ground by December 31. Consensus of the board members is positive regarding the possibility of libraries “pooling” in an effort to hold down the rising cost of insurance. A question was brought up regarding the management and investment of pooled library funds that are not paid out in claims. It was pointed out that Gallagher would manage the pool as administrator under the direction of a board of representatives from participating libraries.

Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Raven – nay, President Skold – aye. 5 ayes, 1 nay. Motion carried.

**Exhibit C.6 Mission Statement, Core Values, Board Priorities – First Reading**

Trustee Lindholm moved and Vice President Lechuga seconded that we approve Mission Statement, Core Values, and Board Priorities – First Reading.

Discussion: President Skold stated that she feels the Mission Statement belongs in the By-Laws. She explained the first and second readings, however, give the opportunity to change, improve and add to the original document. She asked for suggestions in this regard and the following was submitted: *Add to Core Values: Fiduciary Responsibility. If possible add some wording to include designation such as “District Taxpayers” to the Mission Statement.* Further discussion pointed out the need to rework this document. Trustee Raven moved and Vice President Lechuga seconded that we table this motion at this time.

Voice Vote: 6 ayes, 0 nays. Motion carried.

**Board Discussion**

None

**Adjournment**

President adjourned the regular meeting to executive session at 8:50 pm. The purpose of the executive session is covered under 5ILCS 120/2(c)(1) Employee/Employment matters. The regular meeting was called back into session at 9:27 pm. There being no further business, the meeting was adjourned at 9:28 pm.



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Richard V. Corbett - Secretary