

investments and stated that the return on investment is quite low due to the nature of the investments that are allowed for the district.

Director's Report

Director Bennett called upon Chris Cigler, Public Relations and Outreach, to update the Board on the status of a logo selection. Cigler noted that many factors were considered in the design process including input provided by the Board, the library staff, and patrons. The final three designs were presented to the Board by Fred Huetter of Graphics Solutions of Des Plaines, IL, the firm chosen to develop a logo. Mr. Huetter walked the Board through the design process, citing key elements represented in each logo design. Questions were solicited and answered regarding each design.

Director Bennett then called upon Lauren Rosenthal, Assistant Director for Support Services, to review the proposed Fund Balance Policy (attached). Ms. Rosenthal acquainted the Board with detailed aspects of the policy. Likewise, she reviewed Ordinance 2014-03, An Ordinance Amending Purposes of The Special Reserve Fund (attached) which will allow the library to implement recommendations made by FRVPLD's Financial Planner at last month's Board meeting. Finally, Ms. Rosenthal reviewed the purchase of a new Financial Software System, spurred by the FY 12/13 audit findings and recommendations. Of particular interest, the new system permits year-to-year accruals. It also offers a robust support network and improved reporting for Management and Board. An extensive question/answer period was held covering specific advantages of the new system and Board concerns were addressed.

As a final note, Director Bennett reported that the new Branch Manager for Randall Oaks is Mr. Aaron Carlin. Carlin is presently employed at a library in Champaign, IL, and possesses extensive video experience as well as past branch experience. Carlin will assume his duties on April 28, 2014. His many talents and attributes should prove valuable here at FRVLD.

Consent Agenda

- Exhibit A.1 Items to be included in Consent Agenda
 - A.1.a Minutes from March 10, 2014, Board of Trustees Meeting
 - A.1.b Minutes from the February 10, 2014, Executive Session Meeting
 - A.1.c Accounts Payable & Payroll Deductions/Expense Checks for March, 2014, totaling \$215,461.00
 - A.1.d Revenue YTD
 - A.1.e Total Expenditures Summary YTD for District Combined
 - A.1.e.1 Expenditure Summary by Location Common
 - A.1.e.2 Expenditure Summary - Dundee Library
 - A.1.e.3 Expenditure Summary - Randall Oaks Branch
 - A.1.f Treasurer's Report for March, 2014

The Consent Agenda was presented by President Skold.

It was moved by Trustee Treasurer Biewald and seconded by Vice President Lechuga that we approve the Consent Agenda as presented. Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Sommerlot – aye, Trustee Creighton – aye, President Skold - aye. 7 ayes, 0 nays. Motion carried.

Old Business

None

New Business

Exhibit C.1 Fund Balance Policy

It was moved by Vice President Lechuga and seconded by Treasurer Biewald that we approve revisions to the Fund Balance Policy as presented.

Discussion: The Board questioned whether the audit firm had reviewed the proposed policy and was assured by Director Bennett that they had reviewed and recommended the proposed policy with the following minor changes: under Section 01.01.04 – Finance – Fund Balance Policy (proposed) In Line 4 the word *adopts* be deleted and replaced with *will comply with*, and the words *in effect on April 14, 2014* be deleted. The original motion was amended to include these changes and the question was called. Voice Vote: 7 ayes, 0 nays. Motion carried.

Exhibit C.2 Ordinance 2014-03 Amending Purpose of Special Reserve Fund

It was moved by Trustee Lindholm and seconded by Vice President Lechuga that we approve Ordinance 2014-03 Amending Purposes of Special Reserve Fund.

Discussion: It was suggested that the title for Ordinance 2014-03 be altered to read ***Ordinance Amending Purposes of the Capital Projects/Special Reserve Fund*** and that this title change be referenced throughout the document under Section 1 whenever the Special Reserve Fund is referenced. It was also suggested that the final Paragraph under Section 1; namely, ***The Capital Projects/Special Reserve Fund may be used for the acquisition of property on which to construct a new library, or the acquisition of property and building to construct and/or refurbish an existing building into a new library, or expand the existing library at 555 Barrington Ave., East Dundee*** become Paragraph 1 replacing and deleting Paragraph I which now reads ***The Special Reserve Fund shall be used to supplement the funds needed for the construction of a new library building or for improvements or renovations to the existing building at 555 Barrington Ave., East Dundee***

Trustee Lindholm and Vice President Lechuga agreed to the proposed amendments to their original motion and called for the vote on the question. Voice Vote: 7 ayes, 0 nays. Motion carried.

Exhibit C.3 Financial Software

It was moved by Treasurer Biewald and seconded by Trustee Sommerlot that we approve purchase of Abila MIP Fund Accounting Software for an amount not to exceed \$15,000.

Discussion: Treasurer Biewald stated he is familiar with this firm and recommends adoption. President Skold expressed concern over possible future "hidden" costs which could possibly exceed the \$15,000 proposed amount – in particular whether the current server would be sufficient to handle the software. She was informed that upgrading to a new server had already been planned and was included in the budget under Capital Expenditures. The new server will be sufficient to handle this software. Question was called. Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Sommerlot – aye, Trustee Creighton – aye, President Skold – nay. 6 ayes, 1 nay. Motion carried.

Exhibit C.4 Logo Selection

Treasurer Biewald moved and Trustee Creighton seconded that we table logo selection for the present.

Discussion: Board members expressed a variety of views about each of the three designs. It was noted that obtaining a majority vote for one design would be difficult with three choices. The Board was advised that amongst 45 staff members and 50 patrons canvassed previously, a strong preference was shown for the "Fox" logo. Ms. Cigler added that she would be more than happy to obtain additional patron feedback on the two top designs. This process will take place using several means – the eNewsletter, the website, and Facebook. Results will be tallied and presented to the Board again at the next regular meeting along with a single recommendation. Graphics Solutions will also be asked to consider feedback from trustees regarding possible "tweaks" to the designs. Voice Vote: 7 ayes, 0 nays. Motion carried.

Board Discussion

None

President Skold declared the regular Board meeting adjourned to executive session at 9:05pm for the purpose of Employment Matters per 5 ILCS 120/2 (c)(1) and Business Matters per 5 ILCS 120/2(c)(5). The regular meeting was called back into session at 9:29pm. No other matters were discussed and the meeting was adjourned by voice vote at 9:30 pm.



Richard V. Corbett - Secretary