

**Fox River Valley Public Library District
Board of Trustees Meeting
January 13, 2014**

**Dundee Library Meeting Room
500 Barrington Avenue
East Dundee, IL 60118**

Roll Call

Members present:	President	Marge Skold
	Secretary	Richard Corbett
	Trustee	Brian Lindholm
	Trustee	*Denise Sommerlot

**Trustee Sommerlot was absent at the time of roll call. Arrived at 6:35pm to complete the quorum.*

Members absent:	Vice Pres	Fred Lechuga
	Treasurer	Mark Biewald

Others present:	Director	Roxane Bennett Jeanne Etling, Elizabeth Novak, Karin Nelson, Bob Smith, Kirsten Finneran, Nancy Kendzior, Lauren Rosenthal, Christine Cigler
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The meeting was called to order by President Skold at 6:30 PM.

Public Comment

None

President's Report

President Skold yielded the floor to Director Bennett.

Director's Report

Director Bennett introduced to the board two new staff members: Christine Cigler, PR and Outreach Manager, and Lauren Rosenthal, Assistant Director of Support Services. Both Cigler and Rosenthal bring with them years of previous library experience plus valuable knowledge gained from employment in the private sector. Cigler then shared a power point presentation discussing in detail the results of the recent survey conducted with patrons of the FRVPLD.

She informed the board that close to 500 surveys had been submitted and analyzed. Only adults were surveyed and the following points reflect patron response:

- District wide:
 - Over ninety percent of users have a positive opinion of the library overall
 - Library staff members are rated highly at both facilities
 - Over eighty percent of users borrow books
 - Over seventy percent of users borrow DVDs
 - Almost forty-five percent borrow items from other libraries. (Note: this was the highest rated service at both locations)
- Randall Oaks users
 - Want more basic services – books, programs, hours
 - Less than thirty percent rank the selection of books and DVDs highly
 - Just over half rated children’s book collection highly
 - One third rated children’s programs satisfactory
 - Nearly seventy percent want more hours/days of service
 - Nearly three quarters have children under 18
- Dundee users
 - Want more basic services – books, programs, hours
 - Just over half rated the selection of books and DVDs highly
 - Over thirty-five percent want more hours of service
 - More than one third want more programs including programs for adults and technology focus activities for all ages (ie: 3D printing, software, electronics and tools such as found in “maker spaces” at other libraries)

LIRA: Director Bennett reported that the necessary participation in this project had been attained for formation, and the project was launched on 12/31/2013. After the initial membership meeting is held at month’s end, a detailed report will be shared with the board.

Township: Bennett reported that she was awaiting a proposal from the Township regarding their lease with FRVPLD. As soon as this is received, Roxane will update the board.

Director Bennett advised the board that she would be seeking a position on the ILA Executive Board, and, if elected, would assume this activity in fall, 2014.

Consent Agenda

- Exhibit A.1 Items to be included in Consent Agenda
- A.1.a Minutes from November 2, 2013, Committee of the Whole Meeting
 - A.1.b Minutes from December 9, 2013, Committee of the Whole Meeting
 - A.1.c Minutes from the December 9, 2013, Board of Trustees Meeting
 - A.1.d Accounts Payable & Payroll Deductions/Expense Checks for December, 2013, totaling \$188,351.96

- A.1.e Revenue YTD
- A.1.f Total Expenditures Summary YTD for District Combined
 - A.1.f.1 Expenditure Summary by Location Common
 - A.1.f.2 Expenditure Summary - Dundee Library
 - A.1.f.3 Expenditure Summary - Randall Oaks Branch
- A.1.g Treasurer's Report for December, 2013

The Consent Agenda was read by President Skold.

It was moved by Trustee Lindholm and seconded by Secretary Corbett that we approve the Consent Agenda as presented. Roll Call Vote: Trustee Lindholm – aye, Secretary Corbett – aye, Trustee Sommerlot – aye, President Skold – aye. 4 ayes, 0 nays. Motion carried.

Old Business

None

New Business

Exhibit C.1 Ordinance 2014-01 Prevailing Wage

It was moved by Secretary Corbett and seconded by Trustee Lindholm that we approve Ordinance 2014-01 Prevailing Wage. Voice Vote: 4 ayes, 0 nays. Motion carried.

Board Discussion

None

President Skold announced that there would be an Executive Session held in accordance with 5 ILCS 120/2 (c) (1) Employment matters and 5 ILCS 120/2.06 (d) Review of Closed Session Minutes, the regular board meeting was temporarily adjourned at 7:34pm by unanimous vote.

The regular meeting was called back into session at 8:27pm. No other business was considered and the meeting was adjourned at 8:29pm by voice vote.



Richard V. Corbett - Secretary