

**Dundee Township Public Library District
Board of Trustees Meeting
Monday, March 14, 2011
7:00 p.m.
Dundee Township Public Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Board Meeting called to order by President pro tempore Marge Skold at 7 pm.

ROLL CALL

President pro tempore Skold called the roll. The following trustees were present: Skold, Joe Molinaro, Fred Lechuga, and Bill Stephens. Norman Raven came in at 7:05 pm, and Liz Gade at 7:18 pm. Lenore McDonald was absent. Library Director, Roxane Bennett, was present.

Audience attendees included:

Karin Nelson, Ginger Boskelly, Tom Mammoser (Park District), Jim Miller (Park District), Richard Corbett, Lorraine Karnatz, and Gallagher Insurance representative Lorayne Flodberg.

APPROVAL OF AGENDA

Raven moved to accept the agenda as presented. Lechuga seconded and the motion carried on a Roll call vote: 6 ayes, 0 nay, 1 absent.

PUBLIC COMMENT

Karnatz, representing the Friends of the Library, said they will be accepting nominations for 2 positions (President and Treasurer). They have had a great response to their programs, and have already planned meetings into the Fall of this year. They will have their Spring Book Sale on May 13-15th. They will do another year of the Lyric Opera Series.

PRESENTATION - GALLAGHER INSURANCE AGENCY

Flodberg reviewed the components of the library's existing commercial insurance package – noting the 3.33% decrease in overall premium costs from last year shown in the proposal for renewal. New options were presented for the Board's consideration.

CONSENT AGENDA

A. Minutes from the February 14, 2011 Board of Trustees Meeting

B. Financial report and Payment of Bills for February 2011--\$166,785.53

Raven moved to approve the consent agenda and Lechuga seconded. The motion passed with roll call vote: 5 aye, 0 nay, 1 absent, and 1 abstention (Molinaro).

DIRECTOR'S REPORT

Bennett noted she attended a recent library system merger meeting, and the Library may receive a refund of the van delivery contributions which were made last fiscal year. She will know more specifics in the next month. RFID project: The RFP has been issued. Questions have been received from 3 of the 9 eligible equipment vendors. Final bids are due March 28. Staff expects to bring a recommendation to the board to award the contract on April 18.

NEW BUSINESS

ACTION: Approve Commercial Insurance Package

Gade made a motion to approve the Commercial Insurance Package proposal including addition of the volunteer accident coverage and \$1M crime coverage. Raven seconded. Discussion ensued about the importance of covering all staff members who handle money. The motion passed with roll call vote: 5 aye, 1 nay (Molinaro), and 1 absent.

ACTION: Adopt revisions updating existing 457(b) Governmental Plan administered by Nationwide

Gade made motion to adopt revisions updating existing 457(b) Governmental Plan administered by Nationwide. Molinaro seconded and the motion passed by unanimous voice vote.

ADJOURNMENT TO EXECUTIVE SESSION TO DISCUSS LEASE OF REAL PROPERTY AND EXECUTIVE SESSION MINUTES

Gade moved and Molinaro seconded to move to Executive Session.

MOVE FROM EXECUTIVE SESSION TO OPEN MEETING

Skold called the regular meeting back to order at 8:09 pm.

ACTION: LEASE OF REAL PROPERTY

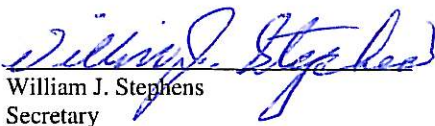
Raven moved to authorize Director Bennett to enter into an Intergovernmental Agreement with the Dundee Township Park District for lease of space in the new recreation center to be built on Randall Road. Molinaro seconded. The proposed space is approximately 5000 square feet on the lower level of the building. The term of the lease will be up to 10 years at a maximum total rent of \$774,450. Final language of the agreement will be worked out with attorneys for the library and the park district. Motion passed on a roll call vote: 6 aye, 0 nay, 1 absent.

QUESTION AND ANSWER

A Special Meeting to address renewal of the employee health insurance package will be held on April 4th. Regular Board Meetings for the next three months will be held one week later than normal due to various factors. New dates are: April 18th, May 16th, and June 16th. Location for the June 16th meeting to be determined based on room availability.

ADJOURNMENT

Gade moved to adjourn the meeting. Lechuga seconded. Following a unanimous voice vote the meeting adjourned at 8:25 pm.


William J. Stephens
Secretary