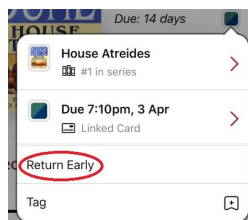## RENEW **7**

- 3 days before an item is due, you get the option to renew it.
- Go to your shelf and tap where it says how many days until the item is due.
- Tap RENEW LOAN.
- Tap RENEW.

## RETURN **8**

To return a book early, tap where it says how many days until the item is due, tap RETURN EARLY, then tap RETURN.



## THINGS TO KNOW

- Libby is a newer app from OverDrive
- Items check out for 14 days.
- No late fees.
- 15 checkouts per card at one time.
- 10 holds per card at one time.
- When a hold becomes available, you have 3 days to check it out.
- Turn on AUTO CHECKOUT to have holds checked out when they become available.
- Items will automatically return on due date.

### Need more help?
Call 847-428-3661, ask for Information Desk.
Email LibraryHelp@frvpld.info.

### Dundee Library
555 Barrington Ave. ( Rt. 68)
East Dundee, IL 60118

Monday—Thursday: 9 a.m. to 9 p.m.
Friday—Saturday: 9 a.m. to 5:30 p.m.
Sunday: 1 to 5 p.m.

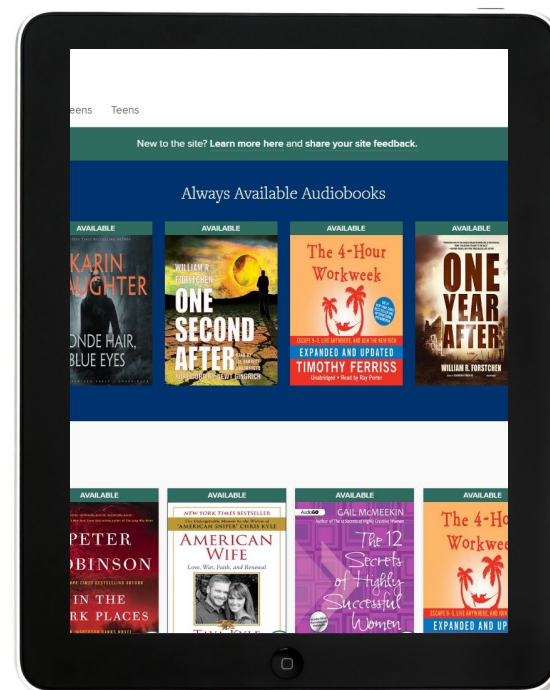### Randall Oaks Library
500 N. Randall Road
West Dundee, IL 60118

Monday—Thursday: 9 a.m. to 8 p.m.
Friday—Saturday: 9 a.m. to 5 p.m.
Sunday: 1 to 5 p.m.

### Phone: 847.428.3661

# E-Books and Audiobooks

## For Smartphones and Tablets

## Fox River Valley Libraries
Dundee Library • Randall Oaks Library

# HOW TO DOWNLOAD eBOOKS AND AUDIOBOOKS TO A SMARTPHONE OR TABLET

**To get started you'll need:**

- Valid FRVPLD card
- Internet capable device
- Libby App
- OverDrive account

## 1 DOWNLOAD

- On your device, search for and download the **LIBBY** app from your app store.

- Launch the app and follow the prompts to **CREATE AN ACCOUNT.**

## 2 ADD A LIBRARY

- Tap the **LIBBY ICON** on the top right corner.

- Tap **ADD A LIBRARY** and then tap **I'LL SEARCH FOR A LIBRARY.**

- Type in our library name.

- Tap Fox River Valley Library Public Library District.

## 3 ADD A CARD AND SIGN IN

- Tap the **LIBBY ICON** on the top right corner.

- Tap **ADD A CARD** and then tap **SIGN IN WITH MY LIBRARY CARD.**

- Choose Fox River Valley Public Library District.

- Enter your FRVPLD card number.

- Tap **SIGN IN.**

## 4 BROWSE

You can search by title or author, or browse using the genre lists.

A headphone icon below the book cover means it's an audiobook.

If there is no headphone icon, then it's an eBook.

If the item is available, you will see a **BORROW** icon; if it's not available you will see a **PLACE HOLD** icon.
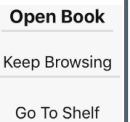
Next to place hold is a **CALENDAR ICON** with **DOTS** inside**.** Tapping this gives you wait list information. The more black dots there are, the longer the wait is.

## 5 CHECK OUT

- Tap **BORROW** to the right of the book cover and then the **BORROW BUTTON** that comes up after that.

- If the book is not available, tap **PLACE HOLD.**

- The item will automatically download. You can then choose to open the item, keep browsing, or go to your shelf.

- For eBooks, choosing "Open Book" prompts you with the choice of reading within the Libby app or sending the eBook to your Kindle and reading on there.

- You can access your **SHELF** any time by tapping the **SHELF BUTTON** on the bottom right corner.

## 6 READ

Tap **SHELF** on the bottom right and then tap **OPEN BOOK** next to the item you want to read.

You can toggle between your shelf, the item you currently have open, and the library to look for items by using the bar on the bottom of the screen.